

# Maritime ISPS Courses

## Enrolment form

To enrol, please return enrolment form with FULL PAYMENT of \$2,400 (inclusive GST) to:



**Osprey International**  
Unit 10/3 King Edward Road  
Osborne Park, WA, 6017  
Phone: +61 8 9242 8111  
Email: [marsec@oam-group.com](mailto:marsec@oam-group.com)



**\*\* What is stated on this form will appear on your certificate**

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Contact Numbers: Mobile: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

USI number (Mandatory to enrol in course): \_\_\_\_\_

Type of Course: \_\_\_\_\_ Date of Course: \_\_\_\_\_  
(Circle One) PFSO/OFSO or SSO/CSO \_\_\_\_\_/\_\_\_\_/2019 - \_\_\_\_/\_\_\_\_/2019  
(please note each course runs for 3 days)

Visa Card:  MasterCard  Purchase Order number: \_\_\_\_\_  
(payment to be received prior to course commencement)

Card Holder Name \_\_\_\_\_ Amount \_\_\_\_\_

Card Holder Number \_\_\_\_\_ Expiry date: \_\_\_\_\_  
...../...../.....-...../...../.....-...../...../.....-...../...../.....

### CONDITIONS OF ENROLMENT AND REFUND POLICY

#### PLEASE NOTE: READ AND SIGN TO AVOID DELAYS IN PROCESSING ENROLMENTS

**Enrolment fees must be paid in full no later than 5 working days prior to course commencement.** No position will be confirmed until payment is received. Course places are allocated in order of registration and payment. Confirmation of attendance prior to receipt of payment is at the discretion of Osprey however **NO CERTIFICATE** will be issued to participants until full payment is received.

Course dates, times and fees are subject to change and minimum number of attendees requirement. Should a change occur, every effort will be made to advise participants. **Please be aware of this condition in relation to travel arrangements for participants.**

In case of insufficient enrolments, students will be advised 7 days prior to course start date and Osprey will issue a full refund. Cancellations by students prior to the course start date will incur the following penalties;

- **5 to 10 working days - 50%** cancellation fee. Invoice to be issued or balance of fee already paid will be refunded.
- **Less than 5 working days -** No refund except under special circumstances and at the discretion of Osprey.

In the event of cancellation by student OAM offers for nominated student to attend the next immediate scheduled course with any cancellation fee applied to be credited to the total cost of fees due for participation in the next course. Fees must be paid fully in advance to receive this offer.

Students are expected to attend all sessions and where necessary complete assessments in order to qualify for an Osprey/South Metropolitan Tafe Certificate. All courses are strictly 100% attendance unless exemptions are given prior to course commencement.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_